

## Annie Bones

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**From:** ILCC.noreply@illinois.gov  
**Sent:** Monday, January 26, 2026 10:24 AM  
**To:**  
**Subject:** ILCC - Action Required: February 11 last day to access MyTax for Liquor License Renewal

EXTERNAL EMAIL



Greetings!

Starting **February 11, 2026**, the ILCC is pausing all liquor license renewals in MyTaxIllinois to prepare for the transition to the new ILCC Portal.

Licensees are encouraged to submit January and February renewals as soon as possible to ensure a smooth renewal process. Waiting until your renewal deadline may result in **processing delays** as the transition occurs.

**With the exception of tax reporting, Licensees will lose access to the Liquor Licensing application capabilities in MyTaxIllinois at 5pm CST on February 11, 2026.**

### Recommended next steps:

- Log into MyTaxIllinois
- Within MyTaxIllinois archive your LetterID before February 10 (this is also available on your physical liquor license certificate).
- Submit your renewal as early as possible, no later than February 11, 2026.
- Plan for the Ownership/Officer of the Business to claim their account in the new portal starting around February 18, 2026.
  - You will need your license certificate to claim your account.

Early action will help avoid disruption and ensure timely renewal. Licensees will not be able to access the new ILCC Portal until after the transition period. However, licensees will be able to create an ILogIn account and view the ILCC Portal "Coming Soon" Icon in the ILogIn Dashboard.

### Call to Action:

- [→ Log into MyTaxIllinois](#)
- [→ Renew Now](#)
- [→ Visit the new ILCC Portal FAQ](#)

➔ **Capture your Letter ID**, your Letter ID is located on the top corner of your license certificate above the QR code on your license certificate and it is also located above your license number information - you will need to enter the complete letter ID ex: L0000000000- please enter the letter L first followed by the 10 digit number

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